

## JOB PROFILE

<b>Job Title:</b>	<b>Educational Psychologist</b>
<b>Salary:</b>	Grade 13 - £41,820 - £46,203 – FTE 88.5%
<b>Post Name:</b>	
<b>Key Base:</b>	<ul style="list-style-type: none"> <li>This post includes working across the Trust’s academies or placements within a specific academy dependent on need.</li> </ul>
<b>Hours:</b>	<ul style="list-style-type: none"> <li>3 days a week, 40 weeks per year</li> </ul>
<b>Responsible to:</b>	<ul style="list-style-type: none"> <li>Director of SEND</li> </ul>
<b>Accountable to:</b>	<ul style="list-style-type: none"> <li>Director of SEND/CEO</li> </ul>
<b>Core Purpose:</b>	<ul style="list-style-type: none"> <li>To deliver an educational psychology service to the children, young people and families of The Apollo Partnership Trust.</li> <li>To work across the Trust’s academies supporting students with an identification of Special Educational Needs and Disabilities (SEND)</li> <li>To support in raising the educational outcomes for students with SEND to ensure full inclusion for all students.</li> </ul>
<b>Responsible for:</b>	
<b>Liaising with:</b>	<ul style="list-style-type: none"> <li>SENDCo in each individual academy.</li> <li>Head of School/Head Teacher</li> <li>Teaching and Associate staff</li> <li>Senior staff with responsibility for SEND</li> <li>Students and their families</li> <li>External agencies</li> </ul>

**Main duties &**



**responsibilities:**

- To support in implementing appropriate legislative frameworks for students with SEND.
- To implement the policies of The Apollo Partnership Trust.
- To work within and promote equal opportunities in terms of ethical, moral and legislative.
- To support The Apollo Partnership Trust to build capacity and effectively manage risk of identified students.
- To deliver a responsive consultation service for children and young people and families across all academies within the trust.
- To facilitate the support of positive outcomes for vulnerable students and those with SEN.
- To provide and co-ordinate recommendations for appropriate interventions for children with additional needs.
- To contribute to the development and management of academy improvement and inclusion plans for students with SEND within The Apollo Partnership Trust.
- To contribute to the development of outstanding SEND practice for the Trust.
- To work in partnership with other Agencies to ensure effective service delivery for students with an identification of SEND.
- To comply with legal, regulatory, ethical requirements (including the British Psychological Society Code of Ethics).
- To maintain up to date knowledge of the field of psychology, in compliance with the requirements of the Health Care Professions Council (HCPC).
- To engage with regular evidence-based supervision and performance review (with identified supervisor)

## Operational Planning:

- To deliver an educational psychology service to the children, young people and families of The Apollo Partnership Trust.
- To deliver a responsive consultation service for children and their families.
- To work in partnership with a range of professionals both internally and externally in support of children and young people with SEND.
- To provide support in policy development in collaboration with Trust Lead SENCO
- To provide psychological advice as part of a need's assessment under the SEND Code of Practice
- To develop a clear assessment framework for pupils who have suspected or emerging SEND needs for early identification to improve outcomes for the student.
- To produce educational reports for students with an identification of SEND to support statutory assessment and review meetings.
- To lead on appropriate CPD for staff by delivering good practice sessions and contributing to the Trust CPD programme for supporting students with SEND.
- Work in partnership with Trust academy staff to develop effective ways of bridging barriers to learning through assessment of student's needs.
- Work alongside academy staff to disseminate the most effective teaching approaches for individual students with SEND.
- Through collaborative working partnerships ensure all students learning is of equal importance and that there are high and realistic expectations.
- Maintain and develop resources and monitor their effectiveness in meeting the objectives of the trust SEND policies.
- To contribute where necessary to Annual Reviews of EHC Plans and IEPs.
- To work in collaboration with the Trust lead for transition and the careers manager to support Year 6 transition/Post 16 transition for pupils with SEND to ensure needs are identified and met.
- To support the Trust's agenda of raising educational outcomes for all, building capacity within the academies and college to maximise inclusion.
- To work in partnership with Trust Lead SENCO to quality assure recommended strategies and SEND provision all Trust academies.
- To implement the policies of Trust and contribute to the SEND Policy within appropriate legislative frameworks.

- Facilitate the support of positive outcomes for vulnerable pupils and those with SEN.
- To contribute to the development and management of academy improvement and inclusion.

## Service Development:

- To support in ensuring value for money and performance improvement in Trust provision for students with an identification of SEND.
- To use strategies ensuring an optimum quality of learning by developing systems to improve the service delivery and provisions for SEND students.
- To work alongside the Trust Lead SENCO, SENCO's and staff in all academies to develop the SEND curriculum and provision being mindful of national developments.
- To be responsible for personal CPD of staff and participate fully in training and development opportunities identified by MAT or as an outcome of SEND audits.
- To work alongside the Trust Lead SENCO to keep the work of SEND constantly under review against key performance indicators:
  - Academic performance
  - Parental complaints
  - Student behaviour indicators

## Quality Assurance:

- Working in partnership with Trust Lead SENCO monitor and develop Trust wide policies and working practices for SEND pupils in the Trust.
- Monitor and evaluate assessment and provision data across pupils with an identification of SEND to identify trends in pupil performance and progress and issues for development.
- Continuously review SEND provision in all areas against EHCP targets and IEP.
- Monitor planning, curriculum delivery and implementation of schemes of learning to support teaching and learning for SEND pupils to improve outcomes.
- Analyse and interpret relevant data, research and inspection evidence to inform provision and seek improvement where necessary for students with SEND.
- Support the Trust Lead SENCO, Academy Heads of School and SENCO's in ensuring that Trust policies in all areas are followed by all staff.
- Identify good practice, areas for development and strategies for sharing and support for students with an identification of SEND.

## Management Information and Administration:

- Ensure all information required by the CEO, Trust Central Team, Senior Leadership Team and Heads of School, to evaluate the Trust/Academy's provision, is produced accurately, timely and efficiently.

## Marketing and Liaison:

- To support in ensuring that marketing and liaison work is reflective of the procedures and practises for students with an identification of SEND.
- Develop, nurture and maintain the positive image The Apollo Partnership Trust.
- Attend all functions and meetings necessary to support the delivery of the role, ensuring the values of the Trust.

## Management of Resources (Other than People):

- To ensure that resources and strategies that are developed are shared in a timely manner with academy staff.

- Responsibility for the safe use and safe keeping of Trust resources.

### Corporate Responsibility:

- To abide by and implement all policies and procedures of the Trust, including being aware of and responsible corporately and as an individual for Health and Safety policies and procedures

### Other Specific Responsibilities:

- To contribute to the overall ethos, work and aims of the Trust for students with an identification of SEND.
- To carry out all duties in the most effective, efficient and economic manner.
- To continue personal development in the relevant area.
- Participate fully with arrangements made in accordance with the Trust’s Performance Management Policy.
- Perform any other reasonable duties as requested by the CEO, the Director of SEND and Heads of School.

### Safeguarding:

- The Apollo Partnership Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment and individually take responsibility for doing so.

### General Statement:

- This job description is current at the date shown, but in consultation with you may be changed to reflect or anticipate changes in the job, commensurate with the grade and job title.

This Job Profile sets out the duties and responsibilities of the job at the time when it was drawn up. Such duties and responsibilities may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot in themselves justify a reconsideration of the grading of the job.

The Apollo Partnership Trust is seeking to promote the employment of disabled people and will make any adjustments considered reasonable to the above duties under the terms of the Equality Act 2010 to accommodate a suitable disabled candidate.

<b>Postholder’s signature:</b>			
<b>Printed:</b>		<b>Date:</b>	
<b>SLT signature:</b>			
<b>Printed:</b>		<b>Date:</b>	

