



## **ASHMOUNT SCHOOL JOB DESCRIPTION**

### **Music Therapist**

**TITLE OF POST:** Music Therapist – three days weekly term time only

**RESPONSIBLE TO:** Headteacher through the Heads of Key Stage

**PRIME OBJECTIVES:** To provide a music therapy service to the pupils of Ashmount School

**SALARY:** tbc

#### **SPECIFIC DUTIES:**

- Receive from the school referrals of pupils for whom music therapy input as requested
- Assess the needs of identified pupils and complete assessment reports
- Initiate and provide a course of individual or group music therapy according to need
- To ensure the welfare and safety of pupils whilst in the therapist's care
- Establish a secure environment ensuring the safety and supervision of pupils at all times and complete risk assessments as necessary
- At all times maintain high standards of personal professionalism in order to establish an effective therapeutic environment
- Establish and maintain good working relationships with pupils, parents, staff and other professionals working in school including providing specialist advice
- Make accurate observations and ensure appropriate records of work are maintained
- To Write Annual Review reports as required and attend Parent Evenings
- Provide the school, parents and Local Authority with information relating to the pupil's progress as appropriate
- Produce such other reports as may be requested by the Headteacher
- To comply in all respects with Health and Safety requirements and Child Protection procedures
- Be responsible for instruments, stock and safe maintenance of equipment including advising on essential equipment needs

#### **RELATIONS WITH PARENTS AND THE WIDER COMMUNITY**

- Engage with parents/carers as partners in their child's development keeping them informed
- Establish effective relationships with professional colleagues and liaise carefully with others in school to promote pupil development

#### **ORGANISATION WITHIN THE SCHOOL**

- Participate where specifically required in the school's procedures for Annual Reviews of Statements as described by the 1993 Education Act and Code of Practice
- Support the school's continuing professional development programme attending or leading in-service training where required
- Lead a lunchtime music club for pupils



- Promote the use of music within school including taking part in whole school music events

### **MANAGING OWN PERFORMANCE AND DEVELOPMENT**

- Take responsibility for your own professional development and to keep up to date with practice, research and current developments in music therapy and special education
- Understand your professional responsibilities in relation to school policies and practice
- Take part in the school's performance management procedures
- Work within the guidelines set by the Association of Professional Music Therapists (APMT) 'Code of Professional Ethics and Conduct'

### **OTHER RESPONSIBILITIES**

- To take a full and active part in the life of the school
- To be familiar with applicable DfE and national guidance and Leicestershire Authority's policies and to carry out your duties in accordance with them (viz. Equal Opportunities, Child Protection, Multicultural Education).
- To undertake other duties that from time to time may be reasonably required by the Headteacher

*This job description sets out the responsibilities of the post at the time it was drawn up. Such responsibilities may vary from time to time without changing the general character of the post or the level of responsibility entailed. Variations are a common occurrence and do not of themselves constitute additional responsibilities. This job description may be amended at any time following discussion between the Headteacher and member of staff, and will be reviewed annually.*

***Ashmount School is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. Any offer of appointment will be conditional upon a variety of pre-employment checks including an enhanced DBS disclosure and satisfactory references.***