

**Forest Way School
Network Manager – Grade 9
Person Specification**

Attributes	Essential	Desirable
1. Qualifications and training	Maths, English Skills to NVQ 2 standard ICT to NVQ3 standard or equivalent Experienced use of Microsoft Windows and Office and specialist software packages.	Maths, English and IT qualification Clean driving licence Microsoft Certification
2. Application	Well written and presented	No spelling or grammatical mistakes
3. Experience	Experience of working with: <ul style="list-style-type: none"> • Windows 10 • Server 2016 • Active Directory • Firewall/Filtering • Wireless Networking • Some Networking (switches, routers, VLAN) • Wide experience of mobile devices- iPad, I Pod, communication devices, PCs, servers, audio-visual. 	Experience of working with: <ul style="list-style-type: none"> • Hyper-V • Watch Guard Experience of working with children with special needs and communication difficulties. Experience of Makaton
4. Background knowledge and skills	Literate and numerate. Willingness and evidence of attending courses to update knowledge. Evidence of an understanding and commitment to Equal Opportunities and the ability to apply this to the working environment.	Experience of Equality issues Evidence of positive working with parents and other professionals.
5. Personal qualities	Good interpersonal skills. Team worker Flexible, calm, sense of humour Eye for detail Able to manage own workload.	Super person!

6. Appearance and health	Appropriate levels of physical fitness	
7. Safeguarding	<p>Responsibility and accountability for safeguarding and promoting the welfare of children and young people</p> <p>Awareness of current legal requirements, national policies and guidance on the safeguarding and promotion of the well-being of children and young people</p> <p>Able to recognise indicators that may lead to concerns and to take immediate action</p> <p>Is committed to ensuring the safeguarding and well-being of children and young people and takes appropriate action where necessary.</p>	<p>Fully understands their role in the context of safeguarding children and young people</p> <p>Knows the policies and procedures relating to safeguarding children and young people.</p> <p>Knows the local arrangements concerning the safeguarding of children and young people.</p> <p>Knows how to identify potential child abuse or neglect and follows safeguarding procedures.</p> <p>Makes referrals in line with policy to the relevant body(ies)</p> <p>Takes advantage of learning and development opportunities in relation to safeguarding.</p> <p>Keeps abreast of new developments in safeguarding as part of normal continuous professional development activity.</p> <p>Keeps up to date with relevant legislation.</p>