



<b>Department:</b>	<b>Children &amp; Family Services</b>
<b>Job Title:</b>	Educational Psychologist
<b>Grade:</b>	Soulbury Scale A points 6-8 (plus 3 SPA points as applicable)
<b>Post Number:</b>	
<b>Service/Section:</b>	Leicestershire Psychology Service
<b>Base/Location:</b>	County Hall, Glenfield Leicestershire LE3 8RH
<b>Responsible To:</b>	Principal Educational Psychologist via the appropriate Senior Educational Psychologist line manager depending on the nature of the work being undertaken.
<b>Responsible For:</b>	Delivery of high quality applied psychology across the county
<b>Key Relationships/ Liaison with:</b>	Staff within Children & Family Services, schools and colleges, other statutory and non-statutory agencies, parents and children.

<b>Job Purpose</b>
Provide a professional educational psychology service to children, families, schools and colleges, early year's settings and other service users.

<b>Main Duties and Responsibilities</b>	
1.	Promote the use of psychology and apply a range of psychological research through a consultative approach, to address concerns that arise from families, from adults working within educational settings and from other partners to enhance learning, emotional well-being and strengthen mental health.
2.	Provide a commissioned service to educational settings which promotes learning, emotional well-being, informed by psychological research and frameworks and is consistent with the working parameters described in HCPC practitioner psychologist standards, reporting through a Senior Educational Psychologist.
3.	Develop skills and knowledge through participation in the process of supervision; contributing to the induction of new staff; supervising trainee educational and other psychologists and undertaking further training and continuing professional development.
4.	Communicate efficiently in written form with schools, early years settings and parents, according to Service protocols. Use ICT to write reports & store data.
5.	Promote and follow Service guidance as described in the LPS Manual and Service Guide to achieve consistency of practice across the Service and contribute to the evaluation of work undertaken, providing information as requested by the Psychology Service Management Group.
6.	Provide training for teachers and other professionals to improve outcomes for children.

7	Contribute to multi-agency and multi-disciplinary work including other psychologists, specialist teachers & staff in NHS and Social Care colleagues.
8	Develop professional skills and knowledge in at least one area of psychology to support colleagues and contribute to projects / Service research.
9	Work within the safeguarding guidance, equal opportunities policy and other policies of the County Council.
10	Undertake such other duties appropriate to an educational psychologist as may be required by the Service Manager.

### Special Factors

**Subject to need, the special conditions given below apply:**

- a) The nature of the work may involve the post holder carrying out work outside normal working hours.
- b) The post holder may be required to attend, from time to time, training courses, conferences, seminars or other meetings as required by his/her own training needs and the needs of the Service.
- c) Expenses will be paid in accordance with the Local Conditions of Service.
- d) This post is subject to a check being carried out at an enhanced level by the Criminal Records Bureau regarding any previous criminal record or existing investigation.
- e) The post holder will be required to provide a car or lease a car from the Authority and to possess a valid driving licence/insurance.
- f) To carry out the duties and responsibilities of the post in accordance with the Department's agreed Records Management, Retention and Data Quality Guidance.
- g) This post is eligible for a DBS check under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (i.e. it involves certain activities in relation to children and/or adults) and is defined as regulated activity under Part 1 of the Safeguarding Vulnerable Groups Act 2006. Therefore a DBS enhanced check for a regulated activity (includes a barred list check) is an essential requirement.

**This job description sets out the duties and responsibilities of the job at the time when it was drawn up. Such duties and responsibilities may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot in themselves justify a reconsideration of the grading of the job.**

**Leicestershire County Council is seeking to promote the employment of disabled people and will make any adjustments considered reasonable to the above duties under the terms of the Equality Act 2010 to accommodate a suitable disabled candidate.**

**Date Prepared: March 2015**

**Revised: April 2016**

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	<b>Essential</b>	<b>Desirable</b>	<b>How assessed</b>
<b><u>Qualifications</u></b>			
Good honours degree that satisfies the British Psychological Society requirements for graduate basis for registration	<b>X</b>		App
An additional qualification relevant to educational psychology		<b>X</b>	App
Successful completion of post graduate professional training in Educational Psychology	<b>X</b>		App
Note – Any candidate who has not completed his/her post-graduate course may be employed, under supervision by a qualified EP, on the Assistant EP Scale and will be confirmed in post and paid accordingly on providing evidence of successful completion of the course			
<b><u>Experience</u></b>			
Work with other professionals in planning for individual children	<b>X</b>		App/Int
<b><u>Knowledge</u></b>			
Sound knowledge of applied psychology	<b>X</b>		App/Int
Knowledge of the consultative approach to educational psychology	<b>X</b>		App
Knowledge of the range of psychological assessments appropriate to children and young people	<b>X</b>		App/Int
Knowledge of current educational legislation, regulations and guidance	<b>X</b>		App/Int
Awareness of and commitment to the County Council Equal Opportunities Policy.		<b>X</b>	App/Int

<b><u>Skills and Competencies</u></b>			
Delivering training to a variety of audiences	X		App/Int
Evidence of impact through training, assessments and/or presentations	X		Pre
Gathering and evaluating complex information from a variety of sources	X		Int
Communicating effectively, orally and in writing	X		App/Int
Forming effective working relationships with adults from a variety of backgrounds	X		App/Int
Planning and managing time effectively	X		App/Int
Working in partnership with parents	X		App/Int
A positive, forward-looking and confident approach with sound judgement even under pressure	X		App/Int
Professional presentation and appearance	X		Int
Confidence to act on the County Councils Child Protection Procedures	X		Int
Commitment to inclusive education	X		Int
Ability to exercise judgement about priorities	X		App/Int
Sensitivity to cultural and linguistic diversity and the confidence to challenge racism and bullying	X		App/Int
Ability to travel around the County and visit people in their own homes	X		App/Int
Ability to address the features of this post in the application	X		App/Int
<b><u>Other Requirements</u></b>			
Ability to travel to service points within Leicestershire County Council in a cost efficient way	X		App/Int
Possession of a valid driving licence and access to a vehicle. However a reasonable adjustment will be considered for an applicant with a disability	X		App/Int/ Doc

An understanding of, and commitment to, Equal Opportunities, and the ability to apply this to strategic work and day-to-day situations	X		App/Doc
<b><u>Factors not already covered</u></b>			
Must be able to perform all duties and tasks with reasonable adjustment, where appropriate in accordance with the provisions of the Equality Act 2010	X		Med

<b>Key:</b> <b>App = Application Form</b> <b>Test = Test</b> <b>Int = Interview</b>	<b>Pre = Presentation</b> <b>Med = Medical Questionnaire</b> <b>Dc = Documentary Evidence (E.g., Certificates)</b>
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<b>Date Prepared/Revised: April 2016</b>
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